

# Request for Waiver or Deferral of College Admission Application Fee

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This form must be signed by both the student and an authorized high school official.

**Directions to High School Official:** Photocopy this page and complete the form for individual students for whom payment of the admission application fee will be a hardship.

**Directions to Student:** Send this completed form along with your college application to the institutions to which you wish to apply. Keep in mind that individual institutions may consider the request, but are not obligated to waive or defer payment.

TO: Director of Admissions

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Printed name of college/university

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RE: Printed name of student

**High School Official's Statement:** Please consider waiving or deferring payment of the college admission application fee for the student named above. This student has applied for a waiver of the ACT test fee on the basis of one or more of the indicators of economic need adopted by ACT. Based on my knowledge of the student's circumstances, I believe that payment of the college admission application fee would be a hardship.

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Signature of high school official

Printed name of high school

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Printed name of high school official

High school telephone number

An official signature is unable to be obtained due to the COVID-19 disruption; however, the above noted official can, upon request, verify the student meets or exceeds one or more of the indicators for economic need as adopted by ACT.

**Student's Statement:** Please consider waiving or deferring payment of my college admission application fee. I certify that I meet the guidelines for economic need required for a waiver of the ACT test fee. Furthermore, I agree to adhere to all policies your institution may have related to waiving or deferring the college admission application fee.

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Signature of Student

Student's ID number (optional)

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Student's street address

Student's city, state and ZIP code

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Student's email address

**(Do not use this form to request waiver of ACT test fees; do not send this form to ACT.)**