



“Kids are first at CSCISD”

# CSCISD Back-to-School Safety Plan for Parents and Staff

August 2021

## SAFETY INTRODUCTION

Carrizo Spring CISD remains committed to providing rigorous, TEKS-based instruction to all students 2021-2022 school year. As it has always been, the health and safety of CSCISD students and staff remains our highest priority. We will implement safety guidelines and practices that help protect our students, teachers, staff, and community as much as possible from COVID-19 and other contagious illness. These protocols and guidelines will be modified based on public health and governmental guidance and advancing scientific knowledge on the transmissibility of COVID-19. We also believe that educating our students about proper hygiene techniques and necessary safety measures to prevent the spread will not only keep them safe, but will also keep their respective families safe. **Circumstances may dictate the need to update/ modify these protocols. There may also be additional guidance provided by your child’s principal.**

## FACE-TO-FACE/IN-PERSON INSTRUCTION CONSIDERATIONS

The District budgeted for the necessary cleaning and sanitization supplies that will be needed for schools. All classrooms and entrances will be equipped with hand sanitizer. Bathrooms will be stocked with soap and paper towels. To meet the safety protocols of schools, cleaning products must not be brought from home. However, personal-size (2 oz. or less) hand sanitizer is permitted. We are certain our students will embrace doing their part to keep their home and school families safe. If at any time a student is required to stay home due to a contagious illness, the classroom teacher will provide assignments for students to work on at home (packets, Google classroom, or Seesaw). It will take all of us working together to provide a safe environment for our students, staff and community.

## SAFETY GUIDELINES FOR IN-PERSON INSTRUCTIONAL SETTINGS

<b>STUDENT SELF-SCREENING</b>	<ul style="list-style-type: none"><li>• Parents/guardians <b>are expected to screen their students each day</b> for symptoms or contagious illness, including COVID-19, as well as any known close contact with a person who has had COVID-19 in the last 14 days prior to sending their students to school:</li><li>• A student is recommended to stay home or go home and/or seek medical care if he/she is experiencing any of the following symptoms:<ul style="list-style-type: none"><li>○ Sore Throat</li><li>○ New or worsening cough or shortness of breath</li><li>○ Loss of taste or smell</li><li>○ Fever or chills</li><li>○ Muscle or body aches</li><li>○ Headache</li><li>○ Fatigue</li><li>○ Congestion or runny nose.</li></ul></li><li>• Like with any illness, students may not return to school if they have a fever of 100.0 or above. Students may return after being fever-free for 24 hours without the use of medication.</li></ul>
<b>DAILY CLEANING PRACTICES</b>	<ul style="list-style-type: none"><li>• Classrooms and restrooms will be disinfected throughout the day.</li><li>• High-touch areas will be disinfected throughout the day.</li><li>• Disinfectant spray will be provided in each classroom.</li><li>• Staff will have access to disinfectant to sanitize working surfaces and shared objects after each use and during breaks in instruction.</li><li>• All campuses are equipped with Air Purifiers in each classroom and staff working areas and offices.</li></ul>
<b>FACE COVERINGS</b>	<p>Governor Greg Abbott issued an executive order May 18, 2021, which prohibits governmental entities in Texas – including counties, cities, school districts, public health authorities, or government officials – from requiring or mandating mask wearing. After June 4, no student, teacher, parent, or other staff member or visitor can be required to wear a mask while on campus. Therefore, mask usage is not required at CSCISD schools or facilities effective June 5. However, masks are permitted if an individual chooses to wear one. <b>The CDC and the American Academy of Pediatrics recommends continued mask wearing when indoors for vaccinated and unvaccinated individuals.</b> As approved by the CSCISD Board of Trustees at the regular Board Meeting of August 17, 2021. The board has mandated the use of masks by students, staff and all in-door extra-curricular activities. Masks will be made available at each campus for students and staff if needed.</p> <p>CSCISD encourages the continued wearing of masks.</p>

**ARRIVAL  
DISMISSAL  
PASSING PERIODS**

**ARRIVAL**

- Avoid early drop-offs in the morning.
- Students will arrive by walk-up, car drop-off or school bus, but parents/guardians will not be able to leave their cars.
- Parents/guardians/visitors will not be permitted to walk students to classrooms. Campus staff will be available for students needing an escort.
- Alcohol-based hand sanitizer will be available at the main entrance to the campus, in classrooms, in the cafeteria and in common areas throughout the campus. Students will sanitize their hands before entering the building.

**DISMISSAL**

- Sanitizer stations will be placed at each exit and students will be encouraged to sanitize hands prior to exit.
- Parents should remain in their vehicles while waiting for their child(ren).

**PASSING PERIODS**

Due to varying campus floor plans, school administrators will develop specific plans to minimize student interaction during passing periods. This could include staggering class release times, creating alternate hallway traffic patterns, etc.

<p><b>CLASSROOM PROCEDURES</b></p>	<p>Teachers will monitor students throughout the day and refer to the nurse if they exhibit symptoms.</p> <p>Classrooms will have:</p> <ul style="list-style-type: none"> <li>• Visual reminders of distancing requirements, marking off areas for common spaces and distancing best practices.</li> <li>• Refillable alcohol-based hand sanitizer stations.</li> <li>• Access to disinfectants to sanitize working surfaces.</li> <li>• Air purifiers in each classroom.</li> <li>• Desk shields available to teachers and students as needed.</li> </ul> <p>Teachers will:</p> <ul style="list-style-type: none"> <li>• Require hand hygiene before entering the classroom and after group activities.</li> <li>• Increase the space between desks and utilize every square inch of available space to create distance between students.</li> <li>• Establish student responsibilities to clean their personal area and materials/supplies with appropriate cleaning products provided by the District.</li> <li>• Keep classroom doors open or opening windows when possible to improve circulation and reduce the touching of door handles.</li> <li>• Have access to disinfectant to sanitize high-touch and working surfaces and shared objects regularly.</li> </ul> <p>Limit the use of shared supplies when possible; shared supplies will be sanitized each time they are used.</p>
<p><b>CAFETERIA: BREAKFAST AND LUNCH</b></p>	<ul style="list-style-type: none"> <li>• Physical distance during breakfast and lunch will be devised by each campus when and where possible.</li> <li>• Breakfast in the classroom will be provided at each campus to assist with social distancing.</li> <li>• Signage and staff will reinforce physical distance and traffic patterns in cafeteria.</li> <li>• Hand sanitizer stations will be at entrances and exits of cafeteria.</li> <li>• Custodial Services will disinfect cafeteria tables between student groups or classes.</li> <li>• No outside food or deliveries will be permitted at any campus for both students and staff.</li> <li>• Personal lunch boxes are allowed.</li> </ul>

**COMMON AREAS  
AND  
TRANSITIONS**

- Staggered releases from each class may be organized to limit the number of students in the hallway during transitions.
  - When transitioning between classes, students will travel corridors as far to the right as possible.
  - Visual markers will be developed to help students maintain physical distances and adhere to established campus traffic flow in hallways.
  - Traffic patterns will be established throughout the campus that separates individuals to the greatest extent possible.
  - Where possible, one-way traffic throughout campus corridors may be established.
  - Classroom doors may be propped open to reduce high-touch areas.
  - Access to hand sanitizer will be provided throughout the campus.
- All students will continue to follow social distancing by staying 3 feet apart when possible during the instructional day, as per CDC guidelines.

## ISOLATION PROTOCOLS

### Student or Staff Displaying COVID-19 Symptoms

- The school nurse will provide a clinical assessment to determine if a student is experiencing symptoms of a contagious illness (COVID-19, flu, strep throat, etc.) and whether the student needs to be sent home.
- District procedures will continue to be followed for any contagious illness. Any student who shows possible contagious symptoms which require them to leave school, will be separated and isolated in the nurse's office until the student can be picked up by a parent/guardian or designated emergency contact(s).
- Staff members displaying symptoms of contagious illness which require them to leave school will also isolate from students and other staff members.
- Student **MUST** be picked up within 30 minutes from the time the campus contacted the parent/guardian.
- Classmates will be removed from the affected classroom and taken to an alternate location on campus (e.g. go on a walk outside, move to a different classroom, etc.) so that the classroom can be properly disinfected.
- If a student tests positive for COVID-19, he/she will isolate at home for 10 days from the date of the positive test or from the first day of symptoms.
- Employees who test positive for COVID-19 or other contagious illnesses should isolate at home for 10 days from the date of the positive test or from the first day or symptoms and refer to the existing leave policies of the District.
- Students and employees experiencing symptoms of a contagious illness may return to school when they have been fever-free for 24 hours without the use of fever reducing medication and other symptoms have resolved. If a parent chooses to seek COVID-19 testing for their child, they may return only if the test result is negative. If an employee chooses to seek COVID-19 testing, he/she may return to work only if the test result is negative.
- The school nurse may provide information, including CDC recommendations, diagnostic testing information and healthcare provider consultation, to parents of students experiencing symptoms of contagious illness.

**COMMUNICATION/  
PARENT  
NOTIFICATION**

- In the event your child and his/her classmates are removed so that disinfecting can occur in their classroom, written notification will be sent to keep you informed.
- Local and state health authorities will be contacted when a staff or student is diagnosed with a positive COVID-19 test.
- Consistent with school notification requirements for other communicable diseases, and consistent with legal confidentiality requirements, schools will notify all employees, students and families in a school if a lab-confirmed COVID-19 case is identified on their campus. Anyone who had direct contact with the affected individual will receive individual notification.
- Due to privacy requirements, we will not identify any individual who tests positive for COVID-19.

**DECISION POINTS  
ON WHEN TO  
CLOSE A  
CLASSROOM**

**Classroom**

- Schools will clean the classroom and other areas used by the individual who shows COVID-19 symptoms while at school (student, teacher or staff) as soon as possible.
- Schools must close off areas that are heavily used by the individual with a lab-confirmed COVID-19 case (student, teacher or staff) until the non-porous surfaces in those areas can be disinfected.

<p><b>RESPONSE TO EMPLOYEES DIAGNOSED WITH COVID-19</b></p>	<p>An employee who has close contact with an individual diagnosed with COVID-19 will be required to quarantine for 14 days from the date they last had contact with that individual. A negative COVID-19 test does not decrease the length of quarantine required. “Close contact” may be understood as 15 minutes or more spent within three feet of an individual who has tested positive for COVID-19 while one or both people was not wearing a face covering, or direct contact with fluids from the nose or mouth of an individual who has tested positive for COVID-19.</p> <ul style="list-style-type: none"> <li>Fully vaccinated employees who are close contacts to a positive COVID-19 individual, do not need to quarantine if they are not displaying symptoms. CDC recommends close contacts wear a mask for 14 days and get tested for COVID-19 3 – 5 days following the exposure. If a close contact develops symptoms, CDC recommends he/she isolate immediately and seek COVID-19 testing.</li> </ul> <p>An employee diagnosed with COVID-19 who has been asymptomatic (without symptoms) may return to work when:</p> <ul style="list-style-type: none"> <li>At least 10 days have passed since the date of their first positive COVID-19 diagnostic test, assuming they have not subsequently developed symptoms.</li> <li>If symptoms develop, the employee would then follow the guidelines for returning to work based on the improvement of symptoms, as described above.</li> </ul> <p>If the employee has symptoms which could be COVID-19, they must obtain a medical professional’s note clearing the individual for return to work based on an alternative diagnosis OR produce a negative COVID-19 test result.</p>
<p><b>COORDINATION WITH STATE AND LOCAL HEALTH OFFICIALS</b></p>	<p>The District will report any individuals with COVID-19 who were present on a school campus to the designated state and local authorities.</p>
<p><b>DIAGNOSTIC AND SCREENING TESTING</b></p>	<ul style="list-style-type: none"> <li>If an employee or student is experiencing symptoms of a contagious illness or has been in close contact with a COVID-19 individual, Rapid COVID-19 tests will be available in the campus nurse’s office.</li> <li>Rapid COVID-19 BINAX Antigen test will be offered to these individuals who want to take a test. Employees must consent and students must have parent permission.</li> </ul>

## STAFF EXPECTATIONS

All employees are expected to self-screen each day for symptoms of contagious illness and known close contact with a person who has had COVID-19, in the last 14 days prior to reporting to work.

- An employee is recommended to **stay home and/or seek medical care** if he/she is experiencing **any** of the following symptoms:
  - Sore Throat
  - New or worsening cough or shortness of breath
  - Loss of taste or smell
  - Fever or Chills
  - Nausea or vomiting
  - Muscle or body aches
  - Headache
  - Fatigue
  - Congestion or runny nose
- Fully vaccinated employees who are close contacts to a positive COVID-19 individual, do not need to quarantine if they are not displaying symptoms. CDC recommends close contacts wear a mask for 14 days and get tested for COVID-19 3 – 5 days following the exposure. If a close contact develops symptoms, CDC recommends he/she isolate immediately and seek COVID-19 testing.
- Employees who test positive for COVID-19 or other contagious illnesses will isolate at home for 10 days from the date of the positive test or from the first day of symptoms and refer to the existing leave policies for the district.

<p><b>EXTRA-CURRICULAR AND ATHLETICS</b></p>	<ul style="list-style-type: none"> <li>• All extracurricular and athletic events will follow participation guidelines set by the UIL (University Interscholastic League).</li> <li>• Athletic practices and contests will be conducted following safety protocol and guidance provided by CSCISD, UIL and TEA. This will include COVID-19 screenings, group sizes, sharing and sanitizing of equipment, locker room usage, etc.</li> <li>• Hand sanitizing stations will be in gym facilities and equipment will be sanitized on a regular basis.</li> <li>• Bus travel will follow the transportation guidelines provided by CSCISD and TEA.</li> <li>• Spectator attendance at games and contests may be limited based on TEA and UIL guidelines.</li> <li>• Spectator seats may be marked and/or configured in a way to encourage social distancing.</li> </ul>
<p><b>FINE ARTS</b></p>	<ul style="list-style-type: none"> <li>• Large group practice sessions, sectionals and rehearsals will adhere to social distancing guidelines provided by an authorized entity (e.g., CSCISD, TEA, UIL, etc.)</li> <li>• Concerts/performances may be adjusted based on health and safety guidelines provided by an authorized entity (e.g., CSCISD, TEA, UIL, etc.) including but not limited to transportation procedures, number of attendees and the orientation of concerts.</li> <li>• Off-campus fine arts performances may be limited by specific guidance from an authorized entity (CSCISD, TEA, UIL, etc.)</li> </ul>
<p><b>PARENT MEETINGS</b></p>	<p>Parent ARD meetings, 504 meetings, discipline conferences, parent conferences, PTA meetings, etc. may be held in person and if needed will follow any safety and health guidelines. Request for virtual meetings may be allowed if requested by the parent.</p>
<p><b>APPROPRIATE ACCOMODATIONS FOR CHILDREN WITH DISABILITIES WITH RESPECT TO HEALTH AND SAFETY POLICIES</b></p>	<ul style="list-style-type: none"> <li>• The District will implement accommodations as determined by the student’s 504 plan or IEP, including those necessary for health and safety.</li> <li>• A student with a disability that involves immunocompromised status may be considered for a change in services with specific medical information.</li> </ul>

<b>RECESS</b>	<ul style="list-style-type: none"><li>• Children will sanitize their hands at the end of recess.</li><li>• Class groups will be assigned to specific sections of the play area to minimize interaction between students in different classes.</li></ul>
<b>WATER</b>	<ul style="list-style-type: none"><li>• Students will be allowed to bring their own water bottles (reusable or disposable) and clearly write their names on the outside of them.</li><li>• CSCISD will provide water bottles to each campus for those students who may be in need.</li></ul>
<b>TRANSPORTATION</b>	<ul style="list-style-type: none"><li>• Whenever possible, parents are encouraged to provide their own transportation to and from school.</li><li>• <b>Parents are expected to screen children daily</b> before allowing them to board the bus.</li><li>• As students enter the bus, they will use hand sanitizer located inside the bus.</li></ul>

<p><b>VISITORS</b></p>	<p>Before visitors are allowed on campuses, visitors will self-screen for symptoms of contagious illness including COVID-19 symptoms. They will be required to have temperatures checked at automated scanners in each building. If they are lab-confirmed with COVID-19, they must remain off campus until they meet the criteria for re-entry as noted below.</p> <ul style="list-style-type: none"> <li>• Visitors at each campus may be limited to essential visitors, (parents, guardians, vendors, etc.), visitors may only be permitted in designated areas of the campus.</li> <li>• In the case of an individual who was diagnosed with COVID-19, the individual may return/enter school when all three of the following criteria are met:             <ol style="list-style-type: none"> <li>1. At least 24 hours have passed since recovery (resolution of fever without the use of fever-reducing medications);</li> <li>2. The individual has improvement in symptoms (e.g., cough, shortness of breath); and</li> <li>3. At least 10 days have passed since symptoms first appeared. If the individual never experienced symptoms, at least 10 days have passed since the date of COVID-19 testing.</li> <li>4. Additionally, visitors must self-screen for close contact with an individual who is lab-confirmed with COVID-19, and, if so, they must remain off campus until the 14-day incubation period has passed.</li> </ol> </li> </ul>
<p><b>Counseling Resources</b></p>	<p>Carrizo Springs CISD knows that this has been a very difficult time for the families and students in our community. We want to make sure our students are being supported in regards to their social, emotional, and academic needs during this time. Carrizo Springs CISD campus counselors can be reached at the numbers listed below. Students and parents can contact their campus counselors with any questions or concerns they may have regarding mental health, career counseling, counseling or academic needs.</p>
<p><b>Counselors</b></p>	<p>Campus counselors are available from 8:00 a.m. – 4:00 p.m.</p> <ul style="list-style-type: none"> <li>• Joann Sosa and Anna Morones – CS Elementary 830-876-3513</li> <li>• Alicia De Leon – CS Intermediate 830-876-3561</li> <li>• Melissa Garza – CS Junior High 830-876-2496</li> <li>• Nydia Rodriguez and Roxanne Miranda CS High School 830-876-9393</li> </ul> <p><b><i>If you or someone you know is suicidal you can contact the crisis numbers below:</i></b></p> <ul style="list-style-type: none"> <li>• National Suicide Hotline- 1-800-273-8255</li> <li>• Crisis Hotline- 1-800-543-5750</li> <li>• Stay Alert – <a href="mailto:report@stavalert.info">report@stavalert.info</a></li> </ul>